



Le Quesnoy Sister City Committee Minutes

Time: 4.30pm
Date: Monday, 13 February 2017
Venue: Committee Room, Cambridge Service Centre
Waipa District Council
23 Wilson Street, Cambridge

1 PRESENT

Members

Mike Pettit, Chairperson

Elwyn Andree-Wiltens, John Bishop, Sue Milner, (Cambridge Community Board); Sue Pickering, Tom Pickering, Toni Eames, Delysse Storey, Miriam Farrell, Brian Farrell, Linda Robinson (Alliance Francaise de Hamilton), Sebastien Lemercier, Steve Tritt, Grant Middlemiss, Paul Murphy (Cambridge Brass Band), Graeme Colquhoun

In Attendance

Noelene Barr, Committee Secretary

2 APOLOGIES

RESOLVED

That the apologies for absence from Bill Brocklebank, Philip Coles and Julie Epps be received.

Pettit/Milner

3 MINUTES OF PREVIOUS MEETING

File: 180-06-05/3

Minutes of the Meeting held 5 December 2016 were included in the agenda.

RESOLVED

That the minutes of the meeting held 5 December 2016, as circulated with the agenda, be confirmed as a true and correct record of proceedings.

Middlemiss/Murphy

Matters Arising

3.1 Feedback – A Commemorative Service for Armistice on Remembrance Sunday

Mike Pettit provided feedback from Cambridge East and Leamington Schools and said that they had appreciated receiving the letter and attending the service.





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3.2 Proposed Visit to Le Quesnoy 2018

Marie Coles of Innovative Travel Company to be invited to attend the next meeting. Expressions of interest to be sought and a list made of those intending to be involved.

Linda Robinson cautioned against making a commitment to a particular airline as there was a lot of competition between the airlines at present.

Paul Murphy said that the Cambridge Brass Band are continuing to seek funds and are currently waiting for a response from two funding sources.

4 INWARDS CORRESPONDENCE / INFORMATION

4.1 Article - Sister Cities New Zealand, Newsletter December 2016

An extract from the Sister Cities New Zealand Newsletter, December 2016, entitled "Armistice Day in Cambridge" which was submitted by Julie Epps, was included in the agenda.

RESOLVED

That the extract from the Sister Cities New Zealand Newsletter, entitled "Armistice Day in Cambridge" be received.

Bishop/Pettit

5 LE QUESNOY NEW ZEALAND ASSOCIATION – VISIT TO CAMBRIDGE, 17 – 20 FEBRUARY 2017

Friday, 17 February, 2.00pm - Arrival

- A light afternoon tea will be served in the Cambridge Service Centre.
- Linda Robinson to introduce hosts to visitors.

Saturday, 18 February

Blessing/Brunch - 10.30am

- The site of the sculpture will be mown (located in the Oak Arboretum); meet on the road verge on Taylor Street on the western side of Stafford Street.
- Local iwi will lead the visitors onto the site and perform the blessing followed by Father Malcolm French.
- Brunch to be served in the staff room of the Cambridge High School following the blessing.
- Sue Milner to enquire if a koha is expected.
- Herb Farrant, President of the New Zealand Military Historical Society will address the group at the brunch.
- Sue Pickering to assist with interpreting.





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Informal Dinner - 6.00pm

- Waipa District Council tear drop flags will identify the entry.
- Finger food to be served; casual mix and mingle.
- The Cambridge Brass Band Quintet will provide music.

Sunday, 19 February

- Meet at Avantidrome (10.30) and not at the Cambridge Service Centre as first advised.
- Formal lunch at the Sir Don Rowlands Centre commences at 12.00pm; smart casual dress.
- Cambridge Brass Band will play the two national anthems and intermittent background music.
- Sebastien Lemerrier to interpret the speeches and will translate the menus into French to be placed on the tables. The bus driver will most likely be bilingual who could also assist.
- Local members of the New Zealand Youth Choir are unable to attend.

Monday, 20 February

- Meet at 9.30am at St Andrew's Church; morning tea to be served at 10.00am; departure by delegation at 11.00am.
- Group photos to be taken.

Hosts

Graeme Colquhoun will host a billet due to Julie Epps no longer being available due to illness in her family.

Speeches

Mike Pettit provided an update when speeches would occur and who would be speaking. Linda Robinson offered to assist with translating written English into French and Sue Pickering also can assist.

Itinerary/List of Delegates and Hosts

An updated itinerary and list of delegates and hosts were distributed at the meeting. The total number of delegates has been reduced to 26.

Gifts

- Toni Eames has made book marks as departure gifts for each delegate.
- Two books – "Waipa Champions" and "Anzac War Story and Poetry" - are to be given to the delegation at the formal lunch by Mayor Mylchreest, to be placed in the iSite or appropriate location in Le Quesnoy.
- A small memento made from greenstone may also be given to each delegate (if available).

Name Tags

Name tags to be made for each delegate and host; a roll of self adhesive name tags also to be available at the functions.





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Information Packs

Steve Tritt to organise information packs for each delegate; "I Love Waipa" magazines, a Cambridge street guide and the "Cambridge Le Quesnoy Connection" brochure. To be given to them on Friday.

Catering

RESOLVED

That the Le Quesnoy Sister City Committee recommend to the Group Manager Finance and Corporate that the funding of functions and gifts for the Le Quesnoy delegation to Cambridge, 17 – 20 February 2017, be paid from the Sister Cities Account; in particular the following -

<i>Paddock Catering - Informal Dinner , 80 people</i>	<i>\$52.00 per head plus staff time</i>
<i>Gourmet Delicious - Brunch after blessing of statue site, formal luncheon and farewell morning tea, 80 people</i>	<i>\$86.50 per head</i>
<i>Pak 'n Save - red wine and beer</i>	<i>\$600 approximately</i>
<i>Liquorland - white wine</i>	<i>\$800 approximately</i>
	<i>Middlemiss/Pickering</i>

6 GENERAL

6.1 Film – Liberation of Le Quesnoy

Avalon Studios in Wellington are making a film on the liberation of Le Quesnoy and intend to release this prior to the 100th anniversary of the liberation next year. The owners of the studio have expressed an interest in meeting with the delegation and may be in Cambridge during their visit.

7 NEXT MEETING

The next meeting is scheduled for **Tuesday, 18 April 2017**. Please note that Monday, 17 April 2017 is Easter Monday. Please note that meetings will commence at the earlier time of **4.30pm**.

Thereafter, meetings will occur as follows with significant dates included for your information –

Meetings

19 June 2017

9 October 2017

21 August 2017

4 December 2017 (a week earlier due to Christmas)

Significant Dates

Bastille Day

Anniversary of the Liberation of Le Quesnoy
Commemorative Service for Armistice on

Remembrance Sunday

Friday, 14 July 2017

Saturday, 4 November 2017

Sunday, 12 November 2017





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There being no further business the meeting closed at 5.37pm.

CHAIRPERSON

DATE

CONFIRMED AS A TRUE AND CORRECT RECORD OF PROCEEDINGS

